

# Adobe Captivate 2019 – Essentials Course Outline

Module No.	Session Name	Scope
Module 1	Exploring Captivate	<ul style="list-style-type: none"><li>• Explore a Finished Captivate Project</li><li>• Zoom and Magnify</li><li>• Navigate a Project</li><li>• Explore and Reset the Workspace</li><li>• Preview the Entire Project</li></ul>
Module 2	Create a Blank Project	<ul style="list-style-type: none"><li>• Add Images to Placeholders</li><li>• Import Images</li><li>• Use a Smart Shape as a Button</li><li>• Disable Click Sounds</li></ul>
Module 3	Images and Videos	<ul style="list-style-type: none"><li>• Insert, Resize, and Restore an Image</li><li>• Import Images into the Library</li><li>• Resize, Transform, and Align Images</li><li>• Manage Unused Library Assets</li><li>• Create an Image Slideshow</li><li>• Insert a Video</li><li>• Set Video Properties</li></ul>
Module 4	Audio	<ul style="list-style-type: none"><li>• Work with Rollover Captions</li><li>• Import Audio onto a Slide Object</li><li>• Import Background Audio</li><li>• Add a Slide Note</li><li>• Calibrate a Microphone</li><li>• Record Slide Audio</li><li>• Import Audio onto a Slide</li><li>• Edit an Audio File</li><li>• Insert Silence</li><li>• Convert Text-to-Speech</li></ul>