

# Adobe Captivate 2019

Module No.	Session Name	Scope
Module 1	Exploring Captivate	<ul style="list-style-type: none"> <li>• Explore a Finished Captivate Project</li> <li>• Zoom and Magnify</li> <li>• Navigate a Project</li> <li>• Explore and Reset the Workspace</li> <li>• Preview the Entire Project</li> </ul>
Module 2	Create a Blank Project	<ul style="list-style-type: none"> <li>• Add Images to Placeholders</li> <li>• Import Images</li> <li>• Use a Smart Shape as a Button</li> <li>• Disable Click Sounds</li> </ul>
Module 3	Screen Recordings	<p>Rehearse a Script            Review Recording Settings            Review Recording Modes            Record Using Multiple Modes            Record a Custom Simulation            Record a Demonstration that Pans            Manually Record the Screen</p>
Module 4	Video Demos	<p>Record a Video Demo            Add a Video Zoom            Add a Video Pan            Smooth a Mouse Path and Show Visual Clicks            Split a Video            Trim a Video            Insert a Video Project into a Standard Project            Publish a Video Demo</p>
Module 5	Captions, Styles, Timing, and Round Tripping	<p>Insert and Edit Text Captions            Edit the Default Caption Style            Change a Callout Type Used by a Text Caption            Control Slide Timing            Control Slide Object Timing            Check Spelling            Align Slide Objects            Export Captions to Word            Import Captions from Word into Captivate</p>
Module 6	Control Mouse Effects	<p>Edit a Mouse Path            Clone an Object Style            Insert a Highlight Box            Insert an Image Button            Control Appear After Timing</p>
Module 7	Images and Videos	<p>Insert, Resize, and Restore an Image            Import Images into the Library            Resize, Transform, and Align Images            Manage Unused Library Assets</p>

		<p>Create an Image Slideshow  Insert a Video  Set Video Properties</p>
<b>Module 8</b>	<b>Audio</b>	<p>Work with Rollover Captions  Import Audio onto a Slide Object  Import Background Audio  Add a Slide Note  Calibrate a Microphone  Record Slide Audio  Import Audio onto a Slide  Edit an Audio File  Insert Silence  Convert Text-to-Speech</p>
<b>Module 9</b>	<b>States, Animations, and Object Effects</b>	<ul style="list-style-type: none"> <li>• Change State Views for a Button</li> <li>• Add an Animation to a slide</li> <li>• Insert a Text Animation</li> <li>• Apply an Effect to a Slide Object</li> <li>• Apply a Free Fall Effect to an Object</li> </ul>
<b>Module 10</b>	<b>Software Simulations</b>	<ul style="list-style-type: none"> <li>• Hide the Mouse</li> <li>• Replace Phrases</li> <li>• Insert a Click Box</li> <li>• Insert a Text Entry Box</li> </ul>
<b>Module 11</b>	<b>Working with PowerPoint</b>	<ul style="list-style-type: none"> <li>• Create a Project from a Presentation</li> <li>• Edit the Source Presentation</li> <li>• Synchronize with Source</li> <li>• Rescale a Project</li> </ul>
<b>Module 12</b>	<b>Quizzing</b>	<ul style="list-style-type: none"> <li>• Edit Quizzing Object Styles</li> <li>• Set the Quiz Preferences</li> <li>• Question Slides</li> <li>• Insert Question Slides</li> <li>• Edit a Question Slide</li> <li>• Compare Submit All to Submit Buttons</li> <li>• Insert a Knowledge Check</li> <li>• Review a GIFT File</li> <li>• Import a GIFT File into a Project</li> <li>• Create Question Pools</li> <li>• Move Questions to Pools</li> <li>• Insert Random Question Slides</li> </ul>
<b>Module 13</b>	<b>Interactive Software Simulations and Caption Pre-Editing</b>	<ul style="list-style-type: none"> <li>• Rehearse a Script</li> <li>• Set Recording Preferences</li> <li>• Record a Simulation</li> <li>• Edit a Text Capture Template</li> </ul>
<b>Module 14</b>	<b>Object Styles Project Sharing and Branching</b>	<ul style="list-style-type: none"> <li>• Create a New Style</li> <li>• Apply an Object Style Globally</li> <li>• Export and Import an Object Style</li> <li>• Name a Slide</li> </ul>

		<ul style="list-style-type: none"> <li>• Copy/Paste Project Assets</li> <li>• Use Buttons to Create a Branch</li> <li>• Explore the Branching View</li> <li>• Create a Branch Group</li> </ul>
<b>Module 15</b>	<b>Variables and Widgets</b>	<ul style="list-style-type: none"> <li>• Add Project Information</li> <li>• Insert a System Variable</li> <li>• Edit a System Variable</li> <li>• Create a User Variable</li> <li>• Use a Variable to Gather Learner Data</li> <li>• Insert and Format a Widget</li> </ul>
<b>Module 16</b>	<b>Interactive Videos and Virtual Reality</b>	<ul style="list-style-type: none"> <li>• Insert an Interactive Video</li> <li>• Add Bookmarks</li> <li>• Add Slide Overlays</li> <li>• Create a Virtual Reality Project</li> <li>• Add a Text Hotspot</li> <li>• Add an Audio Hotspot</li> <li>• Add a Quiz to a Virtual Reality Project</li> </ul>
<b>Module 17</b>	<b>Interactions</b>	<ul style="list-style-type: none"> <li>• Insert a Process Circle</li> <li>• Create a Basic Drag and Drop Interaction</li> <li>• Manage Drag and Drop Buttons and Write Captions</li> <li>• Create a “Trick” Retry Slide</li> <li>• Explore an Advanced Drag and Drop Project</li> <li>• Create an Advanced Drag and Drop Interaction</li> <li>• Change the States of a Smart Shape</li> <li>• Use States to Swap Images</li> </ul>
<b>Module 18</b>	<b>Accessible eLearning</b>	<ul style="list-style-type: none"> <li>• Set Document Information</li> <li>• Enable Accessibility</li> <li>• Add Accessibility Text to Slides</li> <li>• Import Slide Audio</li> <li>• Add Shortcut Keys</li> <li>• Add Closed Captions</li> <li>• Set a Tab Order</li> </ul>
<b>Module 19</b>	<b>Advanced Actions</b>	<ul style="list-style-type: none"> <li>• Use a Completed Action</li> <li>• Name Objects</li> <li>• Create a Mask</li> <li>• Control Object Visibility</li> <li>• Create a Standard Advanced Action</li> <li>• Attach an Action to a Button</li> <li>• Group Timeline Objects</li> <li>• Create a Variable</li> <li>• Create a Conditional Action</li> <li>• Create Decision Blocks</li> </ul>
<b>Module 20</b>	<b>Project Templates and Master Slides</b>	<ul style="list-style-type: none"> <li>• Work with the Main Master Slide</li> <li>• Work with Content Masters</li> <li>• Apply a Master to Filmstrip Slides</li> <li>• Edit a Master</li> <li>• Apply a Theme</li> </ul>

		<ul style="list-style-type: none"> <li>• Create a Custom Theme</li> <li>• Review a Template</li> <li>• Create a Project Based on a Template</li> <li>• Create a Project Template</li> </ul>
<b>Module 21</b>	<b>Responsive Projects</b>	<ul style="list-style-type: none"> <li>• Customize Breakpoints</li> <li>• Save a Standard Project As Responsive</li> <li>• Insert and Name Fluid Boxes</li> <li>• Resize Fluid Boxes</li> <li>• Add Content to Fluid Boxes</li> <li>• Switch Modes</li> <li>• Use the Position Inspector</li> <li>• Modify a Single Breakpoint</li> <li>• Exclude from View</li> <li>• Add a New Breakpoint</li> <li>• Position and Link Objects</li> <li>• Edit Breakpoint Object Styles</li> </ul>
<b>Module 22</b>	<b>Publishing</b>	<ul style="list-style-type: none"> <li>• Apply a Skin</li> <li>• Edit, Save, and Delete a Skin</li> <li>• Name Slides</li> <li>• Check Publish Settings and Add a Loading Screen</li> <li>• Publish as SWF and PDF</li> <li>• Run the HTML5 Tracker</li> <li>• Publish as HTML5</li> </ul>
<b>Module 23</b>	<b>Reporting Results</b>	<ul style="list-style-type: none"> <li>• Set Quiz Reporting Options</li> <li>• Create a Manifest File</li> <li>• Report a Button Interaction</li> <li>• Adjust Slide Object Interaction</li> <li>• Preview in SCORM Cloud</li> <li>• Publish a Content Package</li> <li>• Create an Inquisiq LMS Account</li> <li>• Create an LMS Course</li> <li>• Attach a Lesson to a Course</li> <li>• Test an eLearning Course</li> </ul>